****

**SITREP #2**

**Date of Issue – 12 Jan 19**

**Functional Area - Transportation**

**Situation To Date:**

The planning team considered having the Saturday night banquet at the Officers Club at Fort Belvoir or Joint Base Myer-Henderson Hall. Either of these sites would have required the rental of a large passenger bus. After discussion and analysis the banquet will be held at the hotel negating that cost of travel.

**Actions To Date**:

We are researching transportation options from the hotel to the National Mall Area and other possible tour sites. Transportation options include shuttles, metro stations, vans, and buses.

**Actions To Be Completed:**

Once a complete itinerary has been finalized - transportation options and schedules will be given to attendees.

**Issue(s):**

* Need to identify anyone with physical challenges to provide appropriate travel accommodations
* Planning for transportation cannot be completed until a complete event itinerary is finalized

**Prepared By:** Jim Wilson